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Administrative Manual	
Name of the company	
About us	
Introduction to various topics related to administrative policies of the company _____	
Elaborate HR policies	
Elaborate Work related policies	
Elaborate other administrative policies	
Rules and regulations for implementing each category of the policies: <ul style="list-style-type: none"> • HR policies _____ Rules and regulation for implementing HR policies _____	
<ul style="list-style-type: none"> • Work related policies set by the company's administration _____ Rules and regulation for implementing work related policies set by the company's administration _____	
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